



## **JOB DESCRIPTION**

**Position:** Renewable Fuels Regulatory Compliance Specialist  
**Work Location:** Denver, CO (downtown)  
**Reports To:** President and Biodiesel Sales & Trading Manager  
**Supervisory Responsibilities:** None

### **About Crimson Renewable Energy**

Crimson Renewable Energy LP is a producer of renewable transportation fuels and is the largest producer of ultra-low carbon biodiesel in California. Crimson customers ranging from major oil companies such as Chevron, Valero, Exxon, and Phillips 66 to truck stop operators such as Pilot Flying J count on Crimson as a reliable and consistent supplier of biodiesel. Crimson, headquartered in Denver, Colorado, provides a variety of timing, logistics, and pricing structures to best suit its various customers and to offer the highest degree of flexibility its supplier chain partners.

Since commencing biodiesel production in late 2011, Crimson has grown to become a market leader in California's alternative diesel fuels industry, which is one of the two largest markets for biodiesel in the United States. Throughout its growth trajectory Crimson has held onto its startup culture characterized by the pursuit of excellence combined with integrity, strong work ethic, teamwork, and accountability at all levels. In summary, we work very hard to do a better job than our competitors in operational execution and managing the myriad market and commodity risks inherent in our business.

### **Job Purpose**

The Renewable Fuels Regulatory Compliance Specialist is responsible for completing Crimson's monthly, quarterly and annual reporting that is required of renewable transportation fuel producers and sellers by various federal and state government agencies, including but not limited to the U.S. EPA (Renewable Fuel Standard), California Air Resources Board (Low Carbon Fuel Standard), the U.S. Department of Energy (Energy Information Agency), and the California Energy Commission. This position is also responsible for managing daily submissions for the generation and transfer of Renewable Identification Numbers as part of the U.S. EPA's Renewable Fuel Standard requirements. Additionally, this position will entail reporting that is necessary due to the Company's participation in incentive programs such as the U.S. Department of Agriculture's Advanced Biofuels Payment Program.

This position routinely interfaces with senior management, the Crimson biodiesel sales and trading team, the regulatory compliance counterpart at various customer and trading partner organizations, and outside auditors. Another aspect of this position is ability to participate in the improvement of existing tools and/or development of new tools and automation for renewable transportation fuels regulatory reporting. This

position would require the individual to stay abreast of any changes to regulatory reporting and recordkeeping requirements, which may also entail travel to industry events and conferences. This is a position for someone who sees themselves as a critical thinker and has the desire and capacity to learn quickly. This is NOT a clerical position. This position offers the opportunity to grow into a managerial role with respect to renewable fuels regulatory compliance and related areas.

### **Education and Basic Requirements**

- B. A. or B.S. in related field (Finance, Accounting, Operations Management, Economics, Business Administration)
- Knowledge of regulatory compliance and reporting related to the production and sales of renewable transportation fuels such as ethanol, biodiesel or renewable diesel
- Minimum 3-5 years of relevant work experience; 1-2 years of RFS experience

### **Experience and Job Skills**

- Strong knowledge of U.S. EPA RFS reporting and record keeping requirements is required
- Prior first-hand experience with using EMTS, performing daily RIN generation and transfers, preparing U.S. EPA RFS quarterly reports is required
- Knowledge about the California Low Carbon Fuel Standard and experience with related reporting is a significant plus
- Superb attention to detail and highly organized
- Must be comfortable in a fast paced, deadline/time-sensitive driven environment
- Excellent interpersonal skills and effective oral and written communication skills
- Able to multi-task and easily prioritize work assignments to always meet deadlines
- Strong Excel skills and proficiency in Microsoft Word, Outlook, and Adobe Acrobat is required.
- Prior experience or familiarity with OpenLink, Triple Point, Sungard or similar systems and with accounting systems such as Great Plains is a plus

### **Compensation**

- Competitive; commensurate with experience and education
- Full benefits package (medical, vision, dental, 401K, & paid vacation) plus eligibility for annual performance bonus

### **Contact for Qualified Candidates**

For qualified candidates, please email resume to [jobs-regulatory@crimsonrenewable.com](mailto:jobs-regulatory@crimsonrenewable.com)

Please use as subject heading "fuels regulatory compliance specialist"